

ROYAL INSTITUTION OF NAVAL ARCHITECTS

REPORTING OF CPD ACTIVITY – UPDATE ON REPORTS – FEB 2017

The Institution's Code of Professional Conduct requires that "every member shall only undertake work which he/she has sufficient competence, time and authority to perform." Implicit in this requirement is that every member should maintain his or her professional competence through Continuing Professional Development (CPD).

Every member is required to maintain a record of his/her Continuing Professional Development activities and make it available for inspection by the Institution on request. In addition, since 2015, the Engineering Council has also required that the CPD achievement of registered members (as CEng, IEng or EngTech) be routinely reported. Registered members have therefore selectively been required to submit a report of their CPD achievement during the previous 12 months, giving details of their CPD objectives for the period, and the type and quantity of CPD activity as defined in the Institution's *Guidance on CPD*.

The data provided by the CPD Reports received since this requirement was introduced have been analysed to provide members with information about the average times spent in each of the identified categories of CPD achievement. The Institution recognises the individuality of CPD, and does not set targets for CPD activity to be achieved by all members. However it is considered that such information provided by the Reports may be useful to members in assessing the adequacy of their own achievement.

CPD Achievement

The following table shows the annual range and average hours of CPD activity achieved by members who submitted reports:

CPD Category	Formal Education & Training	Informal Learning	Conferences & Meetings	Presentations & Papers	Institution Activities	Industry Involvement (per academia)	Other
Range (hours)	0 - 400	6 - 500	0 - 88	0 - 240	0 - 60	0 - 500	0 - 278
Average (hours)	66	95	29	18	6	45	13
% (Members)	93	100	85	62	39	27	12

Range: Range of hours of reported annual CPD activity in each category

Average: Annual average of number of reported hours of CPD activity in each category

%: % of members undertaking CPD activity in each category during the year

Eg; 85% of members attended a conference or meeting during the year. The maximum time spent by a member at conferences and meetings was 88 hours, and the average time spent was 29 hours.

Analysis of annual total CPD activity data:

Mean (average of all the data): 266

Median (middle value of the data): 191

Mode (value which occurs most often in the data): 132

Range (difference between the largest and smallest data): 635

Performance Review

64% of members received a Performance Review in the past 12 months.

Performance Objectives

52% of members achieved their Performance Objectives for the year.