

THE ROYAL INSTITUTION OF NAVAL ARCHITECTS

Minutes of Council Meeting held on 10 April 2019

Present:

R Birmingham
J Frier
C Savage
P Crossland
N Atkins
E Pang
D J Andrews
R Cripps
M d'Amico
D Monioudis
Y Williams
P Wrobel
F Spencer
M Renilson
A Bain
K Utama
J Whitlam
D Viner
B Rosenblatt
R Blazejczyk
C De Marco
N d'Hubert
L Santini
H Karanassos (By telelink)
H Ghaemi (By telelink)
A Pattison (By Telelink)
T Blakeley (Chief Executive)

MINUTES OF THE MEETING HELD 17 JAN 2019

1. The minutes of the meeting held on 17 Jan 2019 were approved.

ACTIONS ARISING FROM PREVIOUS MEETINGS

2. Action 05/17: Chairman of Publications Committee to review the Committee's TORs.

Outstanding

The Chief Executive reported that the action was awaiting the outcome of the Strategic Review.
The action was withdrawn.

3. Action 01/19: Chief Executive to draft scope and judging procedure for Eily Keary Award

Outstanding

CHAIRMAN'S REPORT

4. The Chairman reported that the Board had last met on 17 January 2019, and the minutes of the meeting had been forwarded to members of Council.

Strategic Review

5. The President reminded Council that following the Membership Survey undertaken Working Groups had been formed to identify the changes required to meet the future Strategic Objectives. The President reported that the Board had held two meetings to consider the recommendations of the Working Groups. At those meetings, each recommendation had been accepted, or accepted in principle but further information was required, or decision deferred for further consideration before making a decision, or rejected as either already in place or a duplicate of another recommendation.

6. Receipt of further information had enabled the Board to confirm acceptance or reject the recommendations accepted in principle. All recommendations which had been accepted or deferred for further consideration had been grouped into the following Strategic Directions:

- Review the structure of the Institution – Board, Council, Divisions and Branches/Sections – to ensure it reflects the membership and best meets the professional needs of the members.
- Improve RINA's engagement and profile with the Maritime Community through an open, welcoming and outward looking face to all possible stakeholders.
- Make RINA's activities more valuable to members' current and prospective employers in order to improve recognition and increase in support for members' fees.
- Improve equality, inclusivity and diversity of the membership to reflect the future demographics
- Make full and effective use of current and developing IT and digital media
- Address the future challenges for the sector with a wider range of events, improve the accessibility of conferences to members and encourage high quality of papers
- Maintain and extend the Institution's standing as a leading maritime Professional Institution

7. Three Sub Groups, the E,D&I Sub Committee (of the PAC) had been tasked to consider the actions required to implement the accepted recommendations. Progress to date had been addressed by the Board at its meeting in June, and would continue over the remainder of the year, implementing the recommendations when appropriate, for example during the forthcoming SGM when members would be requested to approve the changes to the composition of the Council.

8. In reply to a question regarding timescales, he stated that at present, implementation of accepted recommendations was expected in less than one year, whilst deferred had a timescale for acceptance or rejection in 1+ year.

9. In reply to a further question, he stated that the Committees would be involved where they had been set actions to implement the Recommendations

10. He completed his report on the strategic Review by confirming that Council and members would be kept fully informed of progress, and by thanking the members of the Working Groups, Sub Groups and the E,D&I Sub Committee for their efforts to date. He also thanked Paul Wrobel who had taken the lead within the Board for the Review.

REPORTS BY CHAIRMEN OF STANDING COMMITTEES

Maritime Innovation Committee

11. The Chairman reported that his presentation to Council at its last meeting was now available on the website. The Committee was now looking to greater engagement with universities.

IMO Committee

12. The Chairman reported that the Committee has met twice since the last Council meeting.

13. Members of the Committee attended SDC 6, also attended by two students from Strathclyde University, and SSE 6

14. The Institution had been represented at the following industry groups:

- ICS industry lifeboat group,
- Glofouling inception workshop,
- EC GHG workshop,
- OCIMF JIP on safety of 0.5% sulphur fuels, quieting ships

15. The Committee is still discussing how it will contribute to the Glofouling project as a strategic partner.

16. The work of the OCIMF JIP group is almost concluded and it is producing a training video with Videotel that will be made freely available to anyone who needs it. Videotel has made an in kind contribution of 50%, and is asking for a contribution of £750 from each of the other participants. It was agreed that the Institution should contribute.

17. The Institution is represented on the LR Foundation funded project FerrySafe which is looking into the issue of domestic ferry safety- specifically trying to understand how the Philippines have managed to reduce their casualties over the last few years and then to export this best practice to other countries. Domestic ferry safety is now on the agenda at MSC 101, led by China, but the Maritime Safety Division has also put one member of staff to work on this.

18. The Committee considered that there was an opportunity for RINA to organise a technical conference in Asia to bring the issue to the wider attention of naval architects in the region, but also to the wider stakeholder groups. It is likely that the IMO and INTERFERRY would be willing to partner with the Institution to do so. Chairs of the IMO and the Safety Committee will work to put some proposals together.

Professional Affairs Committee

19. The Chairman reported that the PAC had last met on 21 Feb 2019.

• Academic Accreditation

20. The PAC participated in the EAB accreditation visit to Southampton University during January. This visit has been fully reported and the accreditation extended subject to a few relatively minor comments.

21. Planned accreditation visits to Glasgow/Strathclyde University for accreditation of their Naval Architecture MSc and the Singapore Institute of Technology have both been postponed until 2020.

22. The Southampton visit highlighted the effort that is required for these major accreditation visits. This required two full days for three individuals (Secretariat plus two PAC members) plus preparation and reporting time. PAC is seeking to identify additional academic resources in order to support these activities.

- **Initial Professional Development (IPD)/Graduate Training Schemes**

23. Since the last Council Meeting, the PAC had visited Frazer Nash and reaccruited their graduate training scheme. A visit to Lloyd's Register in Southampton will be made in Late April 2018, with a view to reaccruiting their IPD scheme in late April.

- **Continuing Professional Development (CPD)**

24. The PAC has initiated the 2018 sampling of members CPD activity. Although this has been carried out for a number of years now this is the first year that it is a mandatory requirement for EngC Registrants and may be subject to audit from 2020 onwards. He confirmed that the PAC has the relevant processes and procedures in place to satisfy EngC requirements.

25. CPD monitoring will be extended to include non-Registrants from next year.

- **Graduate/Higher Degree Apprenticeships**

26. A PAC member has taken on responsibility for developing the Institution's approach to accreditation of Graduate/Higher Degree Apprenticeships. The initial task is to generate and agree the scope for the Working Group.

- **Policies & Procedures Manual**

27. The Secretariat has undertaken a major updating of the Policies & Procedures Manual, which has been reviewed by the PAC and brought into use.

Disciplinary Committee

28. On behalf of the Chairman, the Chief Executive reported that no allegations of professional misconduct had been received since the last meeting.

Membership Committee

29. The Chairman reported that the Committee had met once since the last Council meeting, at which it had conducted its routine business of considering applications for membership and registration. New members had joined the Committee.

Publications Committee

30. On behalf of the Chairman, the Chief Executive reported that the Publications Committee had not met since the last Council meeting, and was awaiting the outcome of the Strategic Review before reviewing its TORs

Maritime Safety Committee

31. The Chairman reported that the Committee had met once since the last Council meeting, at which progress on the Safety Techniques Workshop had been discussed. This Workshop will now be included in the 2019 programme.

32. He also reported that in the absence of entries of the required standard, the 2018 Maritime Safety Award had not been awarded. The Chief Executive reminded the meeting that the Award could also be presented in recognition of a contribution to improving the safety of the maritime environment.

Maritime Environment Committee

33. On behalf of the Chairman, the Chief Executive reported that he was unable to attend the meeting, and that his scheduled presentation to Council on the work of the Committee would be given at the next meeting.

DATE OF NEXT MEETING

34. The next meeting will be held at 11:00 on 18 July 2019

ACTIONS ARISING OR OUTSTANDING FROM THE MEETING

35. Action 05/17 (Para 4.): Chairman of Publications Committee to review the Committee's TORs.

36. Action 01/19 (Para 11): Chief Executive to draft scope and judging procedure for Eily Keary Award