

FOUNDED 1860 INCORPORATED BY ROYAL CHARTER 1910

# RINA

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## THE ROYAL INSTITUTION OF NAVAL ARCHITECTS

Chief Executive: Trevor Blakeley CEng FRINA FIMarEST FIMechE



Sec/Council/20Oct2020

25 Oct 2020

Dear Council members,

### **COUNCIL MEETING – 20 October 2020**

The draft minutes of the Council meeting held on 20 October 2020 are enclosed.

Yours sincerely

A handwritten signature in black ink, appearing to read 'T Blakeley'.

Trevor Blakeley  
Chief Executive

Enclosure:

Minutes of Council meeting held on 20 Oct 2020

## THE ROYAL INSTITUTION OF NAVAL ARCHITECTS

### Minutes of Council Meeting held on 20 Oct 2020

#### Present:

M d'Amico	E Pang
C Savage	M H Ghaemi
D Monioudis	I K A P Utama
R Cripps	T Strang
J Frier	R Gehling
R Blazejczyk	A Bunney
G S Chopra	J K Paik
S Inayatullah	H Theunissen
A K Dev	R P Fernandez
N MacLennan	R Downs
A Aitken	D Aldwinckle
P Krishnankutty	D Konovessis
K Hutchison	D Viner
B Rosenblatt	R Birmingham
A Subahani	N Overfield
Lucy Santini	P French
Philip Wilson	T Blakeley (CEO)
G MacDonald	C Boyd (CEO Designate)
D Molyneux	

#### MINUTES OF THE MEETING HELD 15 JULY 2020

1. The minutes of the meeting held on 15 July 2020 were approved.

#### ACTIONS ARISING FROM PREVIOUS MEETINGS

2. Action 01/20: Maritime Environment Committee to draft specification for a Maritime Environment Award
3. Council accepted the Maritime Environment committee's proposal that the Maritime Safety Award specification should be used for the Maritime Environment Award, with the word "Safety" replaced by "Environment" **Complete**
4. Action 02/20: Chief Executive to investigate sponsorship for a Maritime Environment Award.
5. The Chief Executive stated that he would continue to seek sponsorship for the Maritime Environment Award, now that the specification had been agreed. **Outstanding**
6. Action 03/20: Maritime Environment Committee to draft Institution's policy on global warming.
7. Council accepted the Maritime Environment Committee's conclusion that the Institution's policy with regard to global warming was adequately covered in the existing Maritime Environment Policy **Complete**

## **CHAIRMAN'S REPORT**

8. The Chairman reported that Council had received the minutes of the last Board meeting. No comments or queries were received.

## **COMMITTEE CHAIRMEN'S REPORTS**

### **IMO Committee**

9. The Chairman reported that the IMO Committee had last met on 12 October. Discussions centred around the major changes to the IMO meeting calendar, the format of meetings and the increased importance of intersessional correspondence groups to progress the work.

10. The Institution attended the IMO informal GHG sessions in July and in October and have been participating in the regular (that is weekly to fortnightly) coordination meetings amongst certain IMO member states to progress a combined technical and operational package of GHG short term measures. RINA are one of only two NGOs who have been invited to participate.

11. ISWG-GHG 7 is in session this week to attempt to finalise these measures.

12. The IMO Committee also discussed how the work on safety of car carriers could be progressed and a new chair is sought for that work.

13. Work on improving the safety of survival craft continues with regular submissions to the SSE correspondence group, and members of the IMO Committee attended the Industry lifeboat group meeting on Monday 20 October (a loose coalition of member states and NGOs).

### **Maritime Innovation Committee**

14. The Chairman reported that Committee has not met since the last Council Meeting. However, the next meeting is scheduled for 27 October 2020. The output from this meeting would be circulated to all Council members for information.

### **Professional Affairs Committee**

15. The Chairman reported that the PAC had last met on 13<sup>th</sup> October 2020. He stated that some members of Council would already be aware that, sadly, the former Chairman of the PAC, Neil Atkins, had died since the last Council meeting. Neil had made a significant contribution to the work of the PAC and the Committee had held a one minute's silence at the start of the meeting in remembrance of him.

- **Terms of Reference**

16. The revised PAC Terms of Reference were approved at the meeting.

- **Accreditations**

17. The Chairman stated that in his last report to Council, the PAC would be considering the various implications of undertaking accreditations at a time of Covid-19 restrictions. As things have progressed, it has become apparent that the Covid-19 restrictions would be in place for a significant time, and as a consequence, the PAC would need to give serious consideration to how it ensures that the Institution is complying with the requirements of existing accreditations as well as undertaking new accreditations. Whilst this matter will require significant input from the PAC, it is

a major issue which should be addressed by the Council at a strategic level. The Engineering Council has issued guidance on the topic of accreditations during Covid-19 restrictions and the Institution will take account of that guidance. It is recommended that the Institution should develop a strategy for ensuring standards are maintained for existing accreditations (as institutions will not be able to operate as they did when their accreditations were awarded) and new accreditations where a visit will not be possible.

18. It has been agreed in principle that a remote accreditation will be undertaken for Singapore Institute of Technology BEng (Hons) courses. This will be a new accreditation which will be carried out in conjunction with IMarEST. The date has not yet been set.

- **Initial Professional Development (IPD)/Graduate Training Schemes and LATW Schemes & Graduate/Higher Degree Apprenticeships**

19. There has not been any major activity in these areas since the last meeting.

- **Continuing Professional Development (CPD)**

20. As stated in his last report, CPD activity report reviews were continuing in accordance with the PAC's procedure. The response rate is still poor and action was discussed in order to continue to raise awareness of the requirement for members to submit CPD activity reports when requested to do so.

- **ED&I**

21. The ED&I working group is continuing to meet on a regular basis. There is nothing of note to report to Council.

### **Disciplinary Committee**

22. On behalf of the Chairman, the Chief Executive reported that there were no allegations of professional misconduct currently under investigation.

### **Membership Committee**

23. The Chairman reported that the Committee had met once since the last Council meeting, at which it had conducted its routine business of considering applications for membership and registration. The Committee was seeking additional members to ease the load on reviewing applications.

### **Maritime Environment Committee**

24. The Chairman reported that the Committee had last met on 17 July 2020, when it had its work on the development of guidance to Naval Architects and Structural Maritime Engineers, and is in the process of updating a number of pictograms that, once complete, could be published on the Institution's website.

25. Members reported on conferences they have recently attended and noting that environment and decarbonisation continues to be a major focus for our sector, and that the Institution should be active in this space.

26. The Committee is also looking at further topics that should be included in the future and at ways to engage additional members in the work of the committee. It was agreed that the proposal for a joint meeting with the Maritime Innovation Committee should be taken forward.

## **Publications Committee**

- **General**

27. The Chairman reported that the Committee continued its work to improve the “brand” of the Institution as a learned society through its technical papers and awards. Work to merge IJSCT into IJME is proceeding with the next step with Chief Executive having written to IJSCT subscribers prior to a wider announcement to members and the profession, and to the members of the IJSCT Editorial Board, inviting them to join the Editorial Board of the IJME.

28. It is proposed to introduce an Associate Editor structure based on paper topics, to help manage the submission, review and publication of papers to raise the profile of the journal. It is hoped that by using a leading authority in a topic area to manage this more proactively that the appeal of publishing through the Institution will be increased and more focussed resource can be expended to encourage both papers and technical discussion in the topic.

29. The current Editor, Professor David Andrews, will continue as Editor-In-Chief during this restructuring, but has expressed the wish to step down as soon as possible.

30. The Chief Executive is re-engaging with commercial publishers with a view to them taking responsibility for the production and promotion of the IJME, but with the Institution retaining Editorial control.

- **“Balance, quality, content”**

31. Traditionally the Publications Committee has focussed on deciding the Awards each year. The new terms of reference – stemming from the 2017 Strategic Review – tasks the Committee with also forming a view and taking or recommending actions with regards to the balance, quality and content of RINA’s conference papers and technical magazines. The Committee held a focussed discussion to develop thoughts on how to achieve this remit. Some key points raised were:

- The Committee’s perspective should look back at published material and not be a part of any decisions to publish. This is because the Committee believed there to be enough process and consideration on publication and to add a further requirement to consult with the PC would frustrate conference and magazine publication.
- How would the Committee resource the work? Would it call on other Institution committees to provide resource, did it need to amend its construction to cover the areas, or would it need to call for volunteers as required?
- What level of assurance of quality does the output require – objective, subjective, quantitative, independent...?
- What is meant by balance? Does this mean ensure every topic area is covered; that the picture across Institution lines up with topical issues; that the material appeals to academics, practitioners, industry, regulators etc. across the sector; and other questions such as CPD, balance across media vehicles etc.
- Would the Committee be required to review every publication or a sample set?
- The Committee would have to be represented at conferences to be able to give feedback on not just the papers but also the presentations and ensuing discussion?

32. The Committee had identified a number of possible options for achieving the Council’s objective in extending the Committee’s remit regarding the quality assurance of publications.

However, before a recommendation could be made to Council, it was considered that clarification of the remit was necessary. Council was therefore requested to submit their views on what was intended by the remit, by the next Council meeting. In the absence of such clarification, the Committee would present its recommendation at the following meeting.

## **CHANGE OF TITLE OF THE INSTITUTION**

33. Following lengthy discussion on the recommendation to change the title of the Institution, it was agreed that further discussion should be deferred for 12 months, as recommended by the Chief Executive

## **ROLE AND CAPABILITY OF NAVAL ARCHITECTS**

34. The Chairman of the Working Group on Greater Recognition of Role & Capability of Naval Architects presented the WG's Report.

35. Following discussion, all (28) Recommendations in the Report were accepted, and the Chief Executive actioned to advise Council at its next meeting on the actions required to implement the Recommendations.

## **YOUTUBE**

36. In reply to a query, the Chief Executive confirmed that the videos of Branch Technical Meetings and Conferences published on the Institution's YouTube Channel were free to view. He reminded members that the videos of conferences were of the presentations and subsequent Q&As only, and not the published papers which were only available to those registered for the conference or who had subsequently purchased the Conference Proceedings. He suggested that comment on the presentations could be done using the Institution's LinkedIn account.

## **PRESIDENT'S CLOSING STATEMENT**

37. The President stated that since this was Trevor Blakeley's last Council meeting as Chief Executive, before handing over to Chris Boyd, and it was appropriate to thank him for the valuable service he had given to the Institution. It was unfortunate that in these present circumstances such appreciation could not be expressed over an informal Dinner, and he therefore wished to take opportunity of this meeting to interpret the sentiments of many members of Council and of the Institution.

38. Trevor Blakeley deserves great credit for the fact that the Royal Institution of Naval Architects are now a truly international institution. When he joined, its membership was largely UK based. Trevor's efforts in ceaselessly travelling around the world to encourage the establishment of new Branches, (The President particularly wished to thank him for making possible the opening of the Genoa branch at Genoa University) and to develop new relationships with universities and maritime clusters, has resulted in the proportion of the membership based outside the UK to grow year on year, and that is almost wholly due to Trevor's drive.

39. Of course, the navigation of a such complex and respected Institution has never been easy, but nobody can doubt Trevor's total commitment to the Institution over the years. Trevor Blakeley deserves the Institution's special recognition not just for his long service of more than 20 years, but for the fact that, thanks to his sterling efforts, the Royal Institution of Naval Architects has been reorganized, developed and expanded throughout the global maritime community, and for the first time has owned its own Headquarters. That is due very largely to Trevor and to his vision.

40. In many respects the Royal Institution of Naval Architects of today is largely Trevor's creation, and the membership owe him a great debt of gratitude, as indeed does the wider naval architectural profession.

41. The Chief Executive thanked that President for his kind words and hoped he would be able to continue serving the Institution in whatever way it might consider appropriate.

#### **DATE OF NEXT MEETING**

42. 11:00, 19 January 2021

#### **ACTIONS ARISING OR OUTSTANDING FROM THE MEETING**

43. Action 02/20 (Para 5): Chief Executive to investigate sponsorship for a Maritime Environment Award

44. Action 04/20 (Para 34): Members of Council to clarify remit to the Publications Committee.

45. Action 05/20 (Para 35): Chief Executive to advise Council on action to implement recommendations of WG Report on the Role & Responsibilities of the Naval Architect