

# RINA

THE ROYAL INSTITUTION OF NAVAL ARCHITECTS  
(AUSTRALIAN DIVISION) INC.

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## COUNCIL IN CONFIDENCE

MINUTES OF DIVISION COUNCIL MEETING NO. 1-2020  
HELD TUESDAY, 24<sup>th</sup> MARCH 2020 (Consultation Draft of 4 May 2020)

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The President, Prof Martin Renilson, took the Chair and declared the meeting of the Council of the Australian Division of RINA open at 14.05 hrs local (Eastern Summer) time. The meeting was conducted as a virtual meeting, with the President in Launceston and tele-/video-conference links to Airlie Beach, Gold Coast (2), Sydney, Canberra (2), Melbourne, Launceston (2) and Perth.

The Secretary advised that use of the Express Virtual Meetings system for this meeting was intended as a trial for its use for the Division's Annual General Meeting the following week, on 31<sup>st</sup> March.

### PRESENT

Members present for the meeting were Assoc. Prof Woodward, Ms Gabrovska, and Messrs Black, Laverock, MacDonald, Slater, and Whitten, the Treasurer Mr Boulton and the Secretary Mr Gehling.

### APOLOGIES

Apologies were recorded from Prof Binns, Drs Amin and Armstrong, Messrs Broadbent, Dandy, Savolainen, Gonzalez, Pastor and Steward.

### 1. MINUTES

Confirmation of Minutes of Council Meeting held Tuesday 10<sup>th</sup> December 2019

There being no comment on the circulated minutes, Mr Black moved and Ms Gabrovska seconded **THAT** the minutes of the meeting be taken as read and signed as a true record.

**CARRIED**

### 2. BUSINESS ARISING FROM PREVIOUS MEETING

Follow-up on the outstanding items 2.2 (2/2-2018), 2.3 (1/2-2019), 2.4 (10/2-2019) and 2.8 (4/4-2019) were agreed to be considered under agenda items 4.1, 4.2, 4.7 and 4.6 respectively.

2.1 1/4-2017 Industry Mailing List

The Secretary reported that there had been no action on this item since the previous meeting. Action 1/4/2017 remains open.

2.5 1/4-2019 Division Representative for 2020 AMC Accreditation

This item was closed on the basis of the Secretary's advice that it had been completed.

2.6 2/4-2019 Alternative Technologies for Council Meetings

The Secretary reported that the fact that this meeting was being conducted by video-conference indicated that this item had been effectively completed. The action was therefore closed.

2.7 3/4-2019 Update of Courses/Prizes Document

This item was closed on the basis of the Secretary's advice that it had been completed.

2.9 5/4-2019 & 6/4-2019 Adoption of Budget for 2020

These items were closed as the revised Budget had been circulated and approved out of session through exchange of emails with the Treasurer and Council members.

### 3. MATTERS FOR CONSIDERATION

3.1 Election of Vice President

Mr MacDonald moved and the President seconded **THAT** Ms Gabrovska be elected as Vice President for the next two years.

**CARRIED UNANIMOUSLY**

3.2 Arrangements for AGM

The Secretary introduced his paper explaining how the COVID-19 virus had caused the arrangements outlined in the meeting notice in the February issue of *The Australian Naval Architect* had become impossible to implement and needed to be changed into a virtual meeting at the appointed time. Council endorsed this change and instructed the Secretary to advise all members of the change as soon as practicable after the current meeting.

### 4. REPORTS

4.1 Not-for profit Registration

Council noted the Secretary's paper outlining progress with this application. Action 2/2-2018 remains open.

4.2 AMSA Liaison Issues

Council noted without comment the Secretary's summary of developments.

4.3 London Council Meeting 22<sup>nd</sup> January 2020

Council noted the paper circulated by the Secretary on this subject.

4.4 Pacific 2019/2021 IMC

Council noted the Secretary's paper on this subject and endorsed the developments and positions contained therein, but noting that in these uncertain times an agreement extending to Indo-Pacific 2025 IMC would need to be sufficiently flexible to accommodate changes over the duration of that agreement.

#### 4.5 Joint Board on Naval Architecture

Council noted the Secretary's verbal report that the Joint Board had met two days after Council's December meeting. There was no action requiring consideration by Council.

#### 4.6 Reports by Sections and Division Representatives

Council noted the information provided in the Secretary's circulated paper, supplemented by a late submission on SA-NT Section activity which was conveyed to Council verbally.

#### 4.7 Government Initiatives

The President advised that there were no developments to report in relation to Team Downer.

Action 4/4-2019 was closed and the Secretary advised that there was nothing to report in relation to the Division's submission to the Senate Economics References Committee inquiry into Sovereign Naval Shipbuilding, except to note that the Committee had taken evidence from Dept of Defence and Naval Group Australia in Canberra on 24<sup>th</sup> February.

In Prof Binns' absence, Assoc. Prof Woodward remarked that the Division's submission to the inquiry was a useful document and that, together with the Gibbs and Cox and AMC submissions, were the only submissions to address the terms of reference.

#### 4.8 Naval Shipbuilding College (NSC) Developments

Council noted the information circulated by the President and, since further contact by the incoming President was recommended, left open action 10/2-2019 for him to pursue.

#### 4.9 Minderoo Foundation

Council noted the President's verbal advice that work on this matter was essentially complete pending public announcement from the Minderoo Foundation.

#### 4.10 Representative on Standards Australia Committee Reviewing AS.1799

The Secretary advised Council that, following a call for volunteers from members with appropriate experience and interest in this matter and assessment of responses in conjunction with the President, Peter Holmes (Queensland Section) had been appointed to this task.

#### 4.11 CEO Visit to Division

Council noted the information provided in the Secretary's report circulated under this item and concluded that the visit had been very positive especially considering the daily escalation of COVID-19 response that was taking place which prevented many face-to-face meetings.

In particular, the proposal by CASG for the Division to establish contact with Naval Group Australia was welcomed.

Assoc. Prof Woodward remarked that the visit was very positive in promoting Tasmanian Section activity in the Hobart area, suggesting that technical meetings, or virtual meetings be held there.

**ACTION 1/1-2020:** Secretary to establish contact with Naval Group Australia in relation to international professional recognition of RINA membership and registration.

#### 4.12 Sections' Nominees to Council for 2020-22

Council noted the information in the Secretary's paper and that Mr Dandy had been nominated by SA-NT section subsequent to the circulation of that paper.

## 5. FINANCE

### 5.1 Accounts for Confirmation

Express Virtual meetings – December Council teleconference	\$53.15
Focus Printing Feb 20 ANA	\$1,381.11
EA Pacific IMC share	\$37,297.25
IMarEST Pacific IMC share	\$37,297.25

The Treasurer moved and the President seconded **THAT** the accounts be confirmed.

**CARRIED**

### 5.2 Accounts for Approval

Tas Section 1st payment for 2020	\$690.00
VIC Section 2nd payment for 2019	\$188.75
VIC Section 1st payment for 2020	\$647.00
Max McCann RINA-DST Best Thesis UNSW	\$125.00
R Gehling Secretary Honorarium 1st Q 2020	\$2,500.00
Postage	\$18.50
PO Box Renewal	\$201.00

The Treasurer moved and the President seconded **THAT** the accounts be paid.

**CARRIED**

### 5.3 Treasurer's Report

Council noted the information provided by the Treasurer regarding the current status of the Division's finances.

Regarding Section funding for 2019, Council noted that it was the responsibility of Sections to provide evidence that they had held the number of technical meetings to obtain the associated funding. Further information on the meetings held was contained in the President's Annual Report.

### 5.4 Advertising in *The Australian Naval Architect*

In the absence of information on this subject, Council was unable to discuss this matter.

### 5.5 Annual Financial Report

As the auditor's report was not yet available, the Secretary undertook to circulate it for the information of Council as soon as it was received. He further advised that, if as suggested in the Treasurer's Report the audited Annual Financial Report is not available before the Annual General Meeting, the AGM may need to adjourn until the audited report was available for consideration.

## 6. CORRESPONDENCE

### 6.1 Incoming

Australian Business Register (notification of cancellation of old ABN)  
Australia Post (PO box renewal)  
IDSAL-AMDA/EA/IMarEST (Dividend from Pacific 2019 IMC)  
CEO (Bushfires sympathy)  
Tasmania Section (CEO visit program)  
WA, Qld, Vic, Tas Sections (nominations for Council 2020-22)  
BIA-NSW (Sydney Boat Show)  
UTas (Australian Division prize winner)  
Qld Section (Arrangements for 2020 Division AGM)  
Standards Australia via Nik Parker, Sections (RINA rep. for CS114 review of AS.1799)  
CEO (BPEQ renewal correspondence)  
ASRG (Notice of meeting)  
Senate Economic References Committee (Acknowledgement of submission)  
Cairns Convention Centre (Briefing invitation)  
Express Virtual Meetings (Trial video subscription)  
AMSA (NSCV C2 input request)  
AMSA (IMO SDC7 input request)

### 6.2 Outgoing

IDSAL-AMDA/EA/IMarEST (Dividend from Pacific 2019 IMC)  
CEO (Bushfires sympathy)  
Tasmania Section (CEO visit program)  
Mr Slater (Appointment as member of AMC 2020 accreditation panel)  
Engineers Australia (Nomination of Mr Slater to AMC accreditation panel)  
CEO (Posting careers brochure on web-site)  
NSW Section (UTas Australian Division prize presentation)  
Qld Section (Arrangements for 2020 Division AGM)  
Standards Australia via Nik Parker, Sections (RINA rep. for CS114 review of AS.1799)  
CEO (BPEQ renewal correspondence)  
ASRG (Notice of meeting)  
Senate Economic References Committee (sovereign naval shipbuilding inquiry submission)  
Engineers Australia (IDSAL view on indo-Pacific 2021 contract)  
AMSA (NSCV C2 input)

There being no comment on the listed correspondence the President moved and the Treasurer seconded **THAT** correspondence be received.

**CARRIED**

## 7. OTHER BUSINESS

- 7.1 Mr Black queried the statement in the President's Annual Report that "the cost of the ANA to the Division is minimal" whereas it actually runs at a substantial loss. In response, the

Treasurer stated that the cost had been substantially reduced in recent years by the change from posted hard copies to largely electronic distribution and that the losses were more than covered by the dividend that the Division receives from Pacific IMC.

- 7.2 Mr MacDonald queried whether the Division should develop a COVID plan. The Secretary responded that holding the current meeting by audio- and video- conference and the proposed virtual AGM the following week both indicated that the Division was already acting in this area. Sections should be encouraged to also move to video-conferencing for both committee and technical meetings to facilitate continued operations during the COVID-19 disruption.
- 7.3 Council was of the view that the experiment with video-conferencing had generally worked well using the EVM system, despite the difficulties experienced by some members in operating from a home environment. Considering that the EVM system was being used on a free three-month trial, the Secretary advised that consideration would be given to alternative systems such as Zoom and RINA's MyVideoMeeting for the next Council meeting.
- 7.4 This being the final Council meeting before the AGM, the President thanked retiring Council members and wished Mr MacDonald well in assuming the Presidency

## **8. NEXT COUNCIL MEETING**

Council agreed that its next meeting should be tentatively scheduled for 14.00hrs Eastern (12.00hrs Western) Standard Time on Tuesday 16<sup>th</sup> or 23<sup>rd</sup> June 2020.

## **9. CLOSURE**

There being no further business, the President thanked all in attendance for their contributions and declared the meeting closed at 15.19hrs local (Eastern Summer) time.

Signed as a true record

.....  
Chairman

.....  
Date

## **APPENDIX**

### **SUMMARY OF ACTION ITEMS**

- 1/4-2017 In relation to the industry mailing list the following steps are to be taken in sequence:
- (a) Sections and Council members to populate the spreadsheet and submit it and/or contact business cards to the Secretary; and
  - (b) The Secretary to consolidate submissions.
- 2/2-2018 The Secretary to register the Division as a not-for-profit with ACNC.
- 1/2-2019 DCV Working Group to:
- Liaise with AMSA on issues of concern; and
  - Examine and report on any referrals that might be made by AMSA.
- 10/2-2019 President to establish contact with NSI.
- 1/1-2020 Secretary to establish contact with Naval Group Australia in relation to international professional recognition of RINA membership and registration.