



MARINE ENVIRONMENT PROTECTION
COMMITTEE
62nd session
Agenda item 1

MEPC 62/1
27 October 2010
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PROVISIONAL AGENDA

**for the sixty-second session of the Marine Environment Protection Committee
to be held at IMO Headquarters, 4 Albert Embankment, London SE1 7SR
from Monday, 11 to Friday, 15 July 2011**

Session commences at 9.30 a.m. on Monday, 11 July 2011

Opening of the session

- 1 Adoption of the agenda
- 2 Harmful aquatic organisms in ballast water (RG)
- 3 Recycling of ships (WG)
- 4 Prevention of air pollution from ships
- 5 Reduction of GHG emissions from ships (WG)
- 6 Consideration and adoption of amendments to mandatory instruments (DG)
- 7 Interpretations of, and amendments to, MARPOL and related instruments
- 8 Implementation of the OPRC Convention and the OPRC-HNS Protocol and relevant Conference resolutions
- 9 Identification and protection of Special Areas and Particularly Sensitive Sea Areas
- 10 Inadequacy of reception facilities
- 11 Reports of sub-committees
- 12 Work of other bodies
- 13 Status of conventions
- 14 Harmful anti-fouling systems for ships
- 15 Promotion of implementation and enforcement of MARPOL and related instruments
- 16 Technical Co-operation Sub-programme for the Protection of the Marine Environment

- 17 Role of the human element
- 18 Formal safety assessment (WG)
- 19 Noise from commercial shipping and its adverse impacts on marine life
- 20 Work programme of the Committee and subsidiary bodies
- 21 Application of the Committees' Guidelines
- 22 Election of the Chairman and Vice Chairman for 2012
- 23 Any other business
- 24 Consideration of the report of the Committee

Notes:

1 In accordance with the Guidelines on the organization and method of work of the MSC and the MEPC and their subsidiary bodies (MSC-MEPC.1/Circ.2), as amended:

.1 documents should be received by the Secretariat as follows:

- (a) documents containing proposals for new and unplanned outputs, by **Friday, 8 April 2011 (13-week deadline)**;
- (b) documents (including information documents) containing more than 6 pages of text (bulky documents),* by **Friday, 8 April 2011 (13-week deadline)**;
- (c) non-bulky documents including information documents (6 pages or less) and bulky information documents submitted in electronic format, by **Friday, 6 May 2011 (9-week deadline)**; and
- (d) documents (4 pages or less) commenting on those referred to in subparagraphs (a) to (c) above, by **Friday, 20 May 2011 (7-week deadline)**. These documents should start with a paragraph clearly indicating the document on which comments are made and stating that the document is submitted in accordance with the provisions of paragraph 4.10.5 of the Committees' Guidelines;

.2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:

- (a) all documents should include a brief summary prepared in accordance with the Committees' Guidelines;

* C 104 decided that documents other than information documents, which contain more than 20 pages, will not be translated into all working languages in their entirety. Such documents should include, for translation purposes, a summary of the document not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (e.g., English).

- (b) substantive documents should conclude with a summary of the action which the Committee is invited to take; and
 - (c) information documents should conclude with a summary of the information contained therein;
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
- font: Arial;
 - font size: 11 pt;
 - justification: full;
 - margins: 2 cm top, 2.5 cm bottom, left and right.
- In this respect, a template is available on the IMODOCS website for use in the preparation of documents; and
- .4 to facilitate the processing of documents, they should be accompanied by USB disk preferably in Microsoft Word, where available or sent via e-mail in Microsoft Word to IMO's e-mail address info@imo.org.

2 The Committee's Guidelines, *inter alia*, requested the Secretariat to strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.
