

MARINE ENVIRONMENT PROTECTION
COMMITTEE
63rd session
Agenda item 1

MEPC 63/1
8 August 2011
Original: ENGLISH

PROVISIONAL AGENDA

**for the sixty-third session of the Marine Environment Protection Committee
to be held at IMO Headquarters, 4 Albert Embankment, London SE1 7SR
from Monday, 27 February to Friday, 2 March 2012**

Session commences at 9.30 a.m. on Monday, 27 February 2012

Opening of the session

- 1 Adoption of the agenda
- 2 Harmful aquatic organisms in ballast water (RG)
- 3 Recycling of ships (WG)
- 4 Air pollution and energy efficiency (WG)
- 5 Reduction of GHG emissions from ships
- 6 Consideration and adoption of amendments to mandatory instruments (DG)
- 7 Interpretations of, and amendments to, MARPOL and related instruments
- 8 Implementation of the OPRC Convention and the OPRC-HNS Protocol and relevant Conference resolutions
- 9 Identification and protection of Special Areas and Particularly Sensitive Sea Areas
- 10 Inadequacy of reception facilities
- 11 Reports of sub-committees
- 12 Work of other bodies
- 13 Status of conventions
- 14 Harmful anti-fouling systems for ships
- 15 Promotion of implementation and enforcement of MARPOL and related instruments
- 16 Technical Co-operation Sub-programme for the Protection of the Marine Environment

- 17 Role of the human element
- 18 Noise from commercial shipping and its adverse impacts on marine life
- 19 Work programme of the Committee and subsidiary bodies
- 20 Application of the Committees' Guidelines
- 21 Election of the Chairman and Vice Chairman for 2012¹
- 22 Any other business
- 23 Consideration of the report of the Committee

Notes:

1 In accordance with the Guidelines on the organization and method of work of the MSC and the MEPC and their subsidiary bodies (MSC-MEPC.1/Circ.4):

.1 documents should be received by the Secretariat as follows²:

- (a) documents containing proposals for unplanned outputs, by **Friday, 25 November 2011 (13-week deadline)**;
- (b) documents (including information documents) containing more than 6 pages of text (bulky documents), by **Friday, 25 November 2011 (13-week deadline)**;
- (c) non-bulky documents including information documents (6 pages or less) and bulky information documents submitted in electronic format, by **Friday, 23 December 2011 (9-week deadline)**; and
- (d) documents (4 pages or less) commenting on those referred to in subparagraphs (a) to (c) above, by **Friday, 6 January 2012 (7-week deadline)**. These documents should start with a paragraph clearly indicating the document on which comments are made and stating that the document is submitted in accordance with the provisions of paragraph 6.12.5 of the Committees' Guidelines;

¹ Election of the Vice-Chairman.

² In the case of:

- .1 Documents exceeding the number of pages specified, the provisions of paragraph 6.12.1 of the Guidelines will apply; and
- .2 Documents other than information documents and reports from sub-committees, working, drafting, correspondence, other reporting groups and the Secretariat, which contain more than 20 pages, will not be translated into all working languages in their entirety. Such documents should include, for translation purposes, a summary of the document not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (e.g., English).

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- .2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
- (a) all documents should include a brief summary prepared in accordance with the Committees' Guidelines;
 - (b) substantive documents should conclude with a summary of the action which the Committee is invited to take; and
 - (c) information documents should conclude with a summary of the information contained therein;
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
- font: Arial;
 - font size: 11 pt;
 - justification: full;
 - margins: 2 cm top, 2.5 cm bottom, left and right.
- In this respect, a template is available on the IMODOCS website for use in the preparation of documents; and
- .4 to facilitate the processing of documents, they should be sent via e-mail in Microsoft Word to IMO's e-mail address info@imo.org.

2 The Committee's Guidelines, *inter alia*, requested the Secretariat to strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.