



SUB-COMMITTEE ON SHIP DESIGN AND
EQUIPMENT
49th session
Agenda item 1

DE 49/1
14 June 2005
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PROVISIONAL AGENDA

**for the forty-ninth session of the Sub-Committee to be held at IMO Headquarters,
4 Albert Embankment, London, SE1 7SR,
from Monday, 20 to Friday, 24 February 2006***

(Session commences at 9.30 a.m. on Monday, 20 February 2006)

Opening of the session

- 1 Adoption of the agenda
- 2 Decisions of other IMO bodies
- 3 Amendments to resolution A.744(18)
- 4 Passenger ship safety
- 5 Review of the 2000 HSC Code and amendments to the DSC Code and the 1994 HSC Code
- 6 Performance standards for protective coatings
- 7 Mandatory emergency towing systems in ships other than tankers of not less than 20,000 dwt
- 8 Inspection and survey requirements for accommodation ladders
- 9 Revision of the Guidelines for systems for handling oily wastes in machinery spaces of ships (MEPC/Circ.235)
- 10 Development of provisions for gas-fuelled ships
- 11 Consideration of IACS unified interpretations
- 12 Review of the SPS Code
- 13 Revision of the Code on alarms and indicators

* Subject to relevant decisions by A 24.

- 14 Amendments to the MODU Code
- 15 Review of requirements on relevant equipment for the revision of the Intact Stability Code
- 16 Casualty analysis
- 17 Work programme and agenda for DE 50
- 18 Election of the Chairman and Vice-Chairman for 2007
- 19 Any other business
- 20 Report to the Maritime Safety Committee

Notes:

1 In accordance with the revised Guidelines on the organization and method of work of the MSC and the MEPC and their subsidiary bodies (MSC/Circ.1099 – MEPC/Circ.405):

- .1 documents should be received in the Secretariat as follows:
 - .1 documents (including information documents) containing more than 6 pages of text (bulky documents), by 18 November 2005. As a general rule, documents, other than information documents, should not contain more than 50 pages. In the case of reports from working, drafting or correspondence groups and in other exceptional circumstances, this number may be exceeded, provided that the aforementioned deadline is put back by one week for every 20 pages exceeding 50 pages;
 - .2 non-bulky documents (including information documents), by 16 December 2005; and
 - .3 documents commenting on those referred to in subparagraph .1 above containing 4 pages or less, by 30 December 2005. These documents should start with a paragraph clearly indicating the document on which comments are made and stating that the document is submitted in accordance with the provisions of paragraph 4.10.5 of the aforementioned Guidelines;
- .2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
 - .1 all documents should include a brief summary prepared in accordance with section 4 of the above mentioned Guidelines;
 - .2 substantive documents should conclude with a summary of the action which the Sub-Committee is invited to take; and
 - .3 information documents should conclude with a summary of the information contained therein; and

.3 the following word-processing format should be observed in order to standardize the presentation of documents:

- font: Times New Roman;
- font size: 12;
- justification: full;
- margins (inches) 1 inch left, 0.75 inch right, 0.5 inch top and bottom; and
- margins (centimetres): 2.54 cm left, 1.91 cm right, 1.27 cm top and bottom.

In this respect, a generic template entitled “Instruction on document presentation” is available on the IMODOCS website for use in the preparation of documents; and

.4 to facilitate the processing of documents, they should be accompanied by computer diskettes, preferably in Microsoft Word, where available, or sent via e-mail in Microsoft Word to IMO’s e-mail address “info@imo.org”, in which case hard copies of the documents should also be sent by mail or facsimile.

2 The MSC recommended the sub-committees to strictly observe the above provisions of the aforementioned Guidelines which, *inter alia*, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.