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SUB-COMMITTEE ON SHIP DESIGN AND
EQUIPMENT
52nd session
Agenda item 1

DE 52/1
29 May 2008
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PROVISIONAL AGENDA

**for the fifty-second session of the Sub-Committee to be held at IMO Headquarters,
4 Albert Embankment, London, SE1 7SR,
from Monday, 16 to Friday, 20 March 2009
(Session commences at 9.30 a.m. on Monday, 16 March 2009)**

Opening of the session

- 1 Adoption of the agenda
- 2 Decisions of other IMO bodies
- 3 Amendments to resolution A.744(18)
- 4 Revision of the Code on Alarms and Indicators
- 5 Amendments to the MODU Code
- 6 Measures to prevent accidents with lifeboats
- 7 Compatibility of life-saving appliances
- 8 Test standards for extended service intervals of inflatable liferafts
- 9 Amendments to the Guidelines for ships operating in Arctic ice-covered waters
- 10 Revision of resolution A.760(18)
- 11 Guidelines for uniform operating limitations of high-speed craft
- 12 Guidelines for maintenance and repair of protective coatings

For reasons of economy, this document is printed in a limited number. Delegates are kindly asked to bring their copies to meetings and not to request additional copies.

- 13 Performance standards for recovery systems
- 14 Cargo oil tank coating and corrosion protection
- 15 Guidance to ensure consistent policy for determining the need for watertight doors to remain open during navigation
- 16 Development of a new framework of requirements for life-saving appliances
- 17 Consideration of IACS unified interpretations
- 18 Work programme and agenda for DE 53
- 19 Election of Chairman and Vice-Chairman for 2010
- 20 Any other business
- 21 Report to the Maritime Safety Committee

Notes:

1 In accordance with the Guidelines on the organization and method of work of the MSC and the MEPC and their subsidiary bodies (MSC-MEPC.1/Circ.2):

- .1 documents should be received in the Secretariat as follows:
 - .1 documents (including information documents submitted in hard copy only) containing more than 6 pages of text (bulky documents), by Friday, 12 December 2008. As a general rule, documents, other than information documents, should not contain more than 50 pages. In the case of reports from working, drafting or correspondence groups and in other exceptional circumstances, this number may be exceeded, provided that the aforementioned deadline is put back by one week for every 20 pages exceeding 50 pages;
 - .2 non-bulky documents (including information documents and bulky information documents, if submitted in electronic format), by Friday, 9 January 2009; and
 - .3 documents commenting on those referred to in subparagraph .1 above containing 4 pages or less, by Friday, 23 January 2009. These documents should start with a paragraph clearly indicating the document on which comments are made and stating that the document is submitted in accordance with the provisions of paragraph 4.10.5 of the aforementioned Guidelines;

- .2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
 - .1 all documents should include a brief summary prepared in accordance with section 4 of the above mentioned Guidelines;
 - .2 substantive documents should conclude with a summary of the action which the Sub-Committee is invited to take; and
 - .3 information documents should conclude with a summary of the information contained therein; and
 - .3 the following word-processing format should be observed in order to standardize the presentation of documents:
 - font: Times New Roman;
 - font size: 12;
 - justification: full;
 - margins (inches): 1 inch left, 0.75 inch right, 0.5 inch top and bottom; and
 - margins (centimetres): 2.54 cm left, 1.91 cm right, 1.27 cm top and bottom.
- In this respect, a generic template entitled “Instruction on document presentation” is available on the IMODOCS website for use in the preparation of documents; and
- .4 to facilitate the processing of documents, they should be accompanied by computer diskettes, preferably in Microsoft Word, where available, or sent via e-mail in Microsoft Word to IMO’s e-mail address “info@imo.org”, in which case hard copies of the documents should also be sent by mail or facsimile.

2 The MSC recommended the sub-committees to strictly observe the above provisions of the aforementioned Guidelines which, *inter alia*, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.
